

## LETCHWORTH SETTLEMENT

MEETING OF THE MANAGEMENT COMMITTEE HELD ON TUESDAY 18<sup>th</sup> SEPTEMBER 2018

PRESENT: E. Barber, J. Bird, N. Carrick (Chair), P. Chapman, R. Thorogood, S. Weston.

APOLOGIES: P. Burn, R. Hyde, T. James

MINUTES OF THE PREVIOUS MEETING: Agreed.

### MATTERS ARISING:

NC to contact Mr Greenhalgh.

There was a discussion about showcasing work. SW pointed out that opportunities existed on Facebook.

There was no progress to report on the refurbishment of the tiles on the bar.

### CHAIR'S UPDATE:

Regarding the recruitment of new trustees there was discussion of Pam's letter and Rachel's revised version. It was felt that the matter should be discussed by a sub-committee (SW, RH, PC) to finalise our approach. An advert in the newsletter was suggested. It was felt that an explanation of our costs should be provided to members. SW came up with a succinct exposition which we thought would be ideal for inclusion in a newsletter.

### MANAGER'S REPORT:

SW's report was accepted.

There was a long discussion about the idea of an Art Fundraising Sale.

Cathy will visit all art classes inviting students to submit a work. All will follow the same format – canvas base of a uniform size. Works to be displayed in the Brunt Room prior to the quiz in November. There will be no entry charge for submissions. Contributors may invite family/friends and “VIPs” will also be invited

The raffle will be deferred until the spring term.

### FINANCE:

SW's report was discussed.

The next meeting of the F&GP will be held on Monday 12<sup>th</sup> November at 11am.

### MARKETING:

RH was thanked in her absence for her report and her on-going efforts which are greatly appreciated.

### CENTENARY:

EB and SW emphasised the importance of looking forward, of striking an appropriate balance between retrospection and vision. NC talked about the original purpose of offering opportunities to people without means whilst now we cater for those who can pay. JB floated the idea of a celebratory weekend.

It was felt that the question of centenary celebrations merited a more concentrated approach. It was agreed to convene a special MC meeting on 4<sup>th</sup> December at 11 am.

### PROPERTY:

1. Underground leakage in the heating system. The best solution is to install new overground pipes @£6000. Nigel and Bob have met the engineers who know the set-up and who

- installed the boilers. It was agreed that, in the circumstances, their offer should be accepted rather than going out to tender.
2. 2 Heat exchangers. The pipework should last 20 years; the boilers 10 years. There are great advances in technology so that in 10 years we may not need conventional boilers. The proposal is to install magnetic filters to remove debris in the pipes @£2250. This should obviate the need to replace the heat exchangers in the boilers. Total cost: £8250. All were in favour of this proposal.
  3. We know that in 10 years we will need to replace our boilers (estimated cost £18000). We therefore need to begin setting aside money to do this by increasing our monthly contribution to the sinking fund, £200 being the suggested amount. This will be considered at the next F&GP.
  4. RT raised the question of how we will cope without Michael. Could there be an opportunity for a retired person? SW pointed out that Iain can assume some of these functions.

AOB:

AGM fixed for 27<sup>th</sup> November at 2 pm in the Hall

F&GP subsequently fixed for Monday 12<sup>th</sup> November at 11am.

Management Committee Tuesday 20<sup>th</sup> November at 11.30 am